

BELLEVUE COMMUNITY LEAGUE

EDMONTON ALBERTA

CONSTITUTION

APPROVED AND ADOPTED

BY

GENERAL MEETING

APRIL 1959

CONSTITUTION

BELLEVUE COMMUNITY LEAGUE

EDMONTON, ALBERTA

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1. The name of the League shall be, The Bellevue Community League.
2. For the purpose of the League, the words, Bellevue Community League, shall mean that portion of the City of Edmonton, with boundaries as set by the Edmonton Federation of Community Leagues.

MEMBERSHIP

3. Any person residing in or owning property within the boundaries of the Bellevue Community League, may become a member upon payment of the required membership fee.
4. Honorary Life Membership may be conferred upon any person by any annual general meeting of the League.
5. Associate membership may be obtained by any person residing outside the boundaries of the Bellevue Community League, upon payment of the required associate membership fee. Associate members may not hold an executive office, nor may they vote at any executive or general meeting of the League.
6. Any member wishing to withdraw from membership may do so by giving notice in writing to the Secretary.
7. By extra-ordinary resolution, at any general meeting, any member may be expelled from membership for any cause which the League may deem sufficient.

OFFICERS

8. The League shall have the following officers:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Chairman for various committees, with not less than SIX chairmen at any time.

The office of Secretary, and the office of Treasurer, may combined to form the office of Secretary Treasurer, according to the will of the Annual Meeting.

9. All officers shall be elected by the majority vote of fully qualified members only, at the annual meeting of the League. Term of office shall not be greater than two years. (In the event that a two year term is decided upon, then, to ensure continuity of experienced executives, one half of the number of officers shall be elected each year.)
10. Any retiring officer of the League shall be eligible for immediate re-election to the same or any other office.
11. All officers must be accredited members of the League.
12. The officers shall be the Executive Board for the purpose of maintaining the general wellbeing of the League.
13. In case an officer die, resign or cease to be a member, or for any reason become unable to attend to the duties of his office, the vacancy thereby caused may be filled by a person appointed by the executive board, for that period until the next general meeting.
14. An officer may retire from his office upon giving notice to the League in general meeting, or to the Secretary of the League; and such retirement shall take effect in accordance with such notice.
15. An auditor shall be appointed by the Executive Board, or by the General Meeting, for the purpose of auditing the books of the League, before each annual general meeting. His report shall be signed by two members of the Executive Board other than the Treasurer.

16. The president shall preside at all meetings of the League, and shall ex-officio be a member of all committees. He shall, with the Treasurer, sign on behalf of the League all deeds, contracts, conveyances, bills, notes, cheques, debentures and all other papers and documents which pertain to the affairs of the League.
17. The Vice-president shall perform the duties of the President in the absence of the President.
18. The Secretary shall act as a secretary of the meetings of the League, and shall take and keep the minutes of such meetings, and shall keep a roll of the members of the League, and such other records as they may direct.
19. The Treasurer shall receive all moneys collected or otherwise receive on behalf of the League, and issue receipts therefore, and pay all accounts when properly approved, and keep accounts, receipts and vouchers for the same. He shall deposit the funds of the League in such bank as the League in general meeting may direct. He shall with the President, sign on behalf of the League all bills, notes, cheques, debentures and all other papers and documents which pertain to the finances of the League. At the annual meeting of the League he shall present a statement of the financial affairs of the League for the preceding fiscal year, after the same have been duly audited, and shall report the financial position of the league as often as required by the League.
20. Each of the chairmen of committees shall choose his committee, and shall make known to the Executive Board the names of such chosen members, and shall convene and preside over the meeting of this committee. It shall be the committee chairman's responsibility, before the end of the fiscal year, to supply the Treasurer with a financial statement for his committee for the current year, and when the Executive Board deems it expedient, he shall turn over to the Treasurer all the moneys held by the committee.
21. No officer, committee, or member of the League shall expend any money of the League, or incur any indebtedness on behalf of the League, or sell or dispose of any property of the League, without expressed authority for his so doing being first duly given by the Executive Board of the League.
22. A Special Committee may be appointed by any Executive Board meeting, for such purpose and with such power as the meeting may direct.
23. Questions arising at an Executive Board, or Committee meeting, shall be decided in the same manner as at a general meeting. At all Executive Board and Committee meetings a majority shall constitute a Quorum.

24. The League shall maintain its membership in the Edmonton Federation of Community Leagues.

FISCAL YEAR AND MEETINGS

25. The fiscal year of the league shall end on the 31st day of August each year. Within six weeks of the ending of the fiscal year, the annual general meeting shall be held in the Community Hall, to receive the reports of the officers, for the preceding year, to elect officers, and to transact such other general business as may legally come before the meeting.
26. The Executive Board shall hold a meeting at least once a month, except in the months of July and August. The President may call an executive board meeting at any time. Any member of the League may attend an Executive Board meeting, but he shall not have the privilege of a vote.
27. The President may, whenever he thinks fit, convene a special general meeting; and he shall upon the written requisition of ten or more members, call a special general meeting, at such time as the requisitionists may prescribe. All such requisitions shall express the object of the meeting proposed to be called, and shall be left with the Secretary, who shall promptly advise the President thereof.
28. Upon being so advised of such requisition, the President shall forthwith proceed to convene a special general meeting. If he does not proceed to convene the same, to be held within one week from the date of the requisition being left with the Secretary, the requisitionists or any ten or more members may themselves convene the meeting.
29. Notice of any special general meeting shall be given to all members by the Secretary, by mail, by telephone, or by any other effective method, at least one day (exclusive of Sunday) previous to such meeting.
30. The accidental omission to give notice of any meeting to any member shall not invalidate the proceedings at any such meeting.
31. Eight or more members personally present shall be a quorum for any general meeting, and no business shall be transacted unless a quorum be present at the commencement of the meeting.
32. No person who is not a member of the League shall be entitled to a vote at any meeting.
33. Each member shall have one vote only, and must vote personally and not by proxy.

34. The order of business at all business meetings of the League shall be as follows:

Reading and adoption of minutes;

Treasurer's report;

Business arising out of the minutes
or the Treasurer's report;

Delegations;

Correspondence;

Reports of Committees;

Unfinished business;

New business.

35. An amendment to this constitution may be made by submitting the proposed amendment to the Secretary in writing, at least six weeks before the annual general meeting of the League. It shall be in the form of a notice of motion, and when presented to, and approved by, the annual general meeting, it shall be embodied in, and form part of this constitution.

APPROVED AND ADOPTED AS THE CONSTITUTION OF
THE BELLEVUE COMMUNITY LEAGUE BY A GENERAL
MEETING HELD IN BELLEVUE HALL ON APRIL 3, 1959.

WM. YURCHUK PRESIDENT

LES PASSMORE VICE-PRESIDENT

H.A. WATERHOUSE SECRETARY TREASURER